

**PARENT-SCHOOL CONTRACT
PHOENIX MONTESSORI SCHOOL
2012/2013 SCHOOL YEAR**

Name of Child _____ **Date of Birth** _____

Name of Parent(s) _____

Enrollment Procedures:

1. ___I/We have visited Phoenix Montessori School, met with the director/teacher, and are satisfied that this school meets our needs.
2. ___I/We have read the Fee Schedule and have discussed any questions or concerns regarding Montessori theory, registration, tuition or school policies with staff.
3. ___I/We have completed all registration requirements as listed as well as submitted the non-refundable Registration and Supply Fee.
4. ___I/We acknowledge Phoenix Montessori policy that enrollment is on trial basis for the first 90 days.
5. ___I/We have read and understand the disaster plan. Master disaster plan is located in front entry.

Tuition Agreement:

1. ___I/We agree to pay Phoenix Montessori the amount of \$ _____ on or before the 25th of each month, the whole monthly tuition.
2. ___I/We acknowledge all Phoenix Montessori program tuitions are based on a ten month school year.
3. ___I/We accept that Phoenix Montessori is open year round and there is no tuition refund for illness, snow days, weather related closures and/or vacations.

Vacations/Closures:

1. ___I/We understand there may be school closures when snow, ice, and weather conditions make access dangerous or impossible, we follow Renton Public Schools for weather related closures and delays.
2. ___I/We support certain closures during the year for staff planning, vacations and school maintenance. Phoenix Montessori follows the Renton Public School calendar for holidays including one week for each of the following; Winter Break, Mid-Winter Break, and Spring Break. Dates will be similar to prior year's calendar.

Notice of Termination:

1. ___I/We agree to give 30 days written notice if we plan to withdraw our child, and we are legally obligated to pay the full month's tuition. This applies to children enrolled in any program or time of year. It is our responsibility to inform the school in writing and if we do not, we are considered enrolled with tuition due in full each month.
2. ___I/We commit to the entire school year from September to June according to the Renton Public School calendar which Phoenix Montessori follows.

Date _____

Director's Signature _____

Date _____

Mother's Signature _____

Date _____

Father's Signature _____